



Shropshire
Gateway
Educational Trust

Lacon Childe School

Premises Manager

To start as soon as possible

Lacon Childe School is seeking to appoint a Premises Manager to start as soon as possible. This is a permanent, full time position, 37 hours per week all year around.

Reporting to the Trust Estates Manager, this post will be part of the Estates Support Team. The Premises Manager is responsible for:

- Operational leadership of all estates, facilities and health and safety related aspects of the schools and the local environment and all associated financial aspects.
- The Premises Manager will be committed to the safeguarding and promotion of the welfare of children and young people and will be responsible for the day-to-day security and maintenance of the sites, maintaining a clean, attractive, secure and welcoming site through a process of regular cleaning and routine and scheduled maintenance of buildings, grounds, fixtures and fittings.

Salary NJC range points 26 – 28 £36,124 - £37,938 (pay award pending). This position carries an annual leave allocation of 27 days plus public holidays rising to 32 days after 5 years service. Progression is subject to annual performance management.

For further information and to obtain an application form and full job description, please see our website www.lacon-childe.org.uk or contact Mrs Viv Hulme, Trust Estates, Facilities and IT Infrastructure Leader by email viv.hulme@laconchildeschool.co.uk.

Completed application forms and a covering letter should be submitted to hr@laconchildeschool.co.uk by 9 am Monday 8th September 2025 (we reserve the right to close the application deadline early).

The Shropshire Gateway Educational Trust and all its schools are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Rigorous child protection procedures are in place. Appointments are subject to an Enhanced DBS check, where applicable a prohibition from teaching check and other appropriate pre-employment checks. Applicants should read our safeguarding policy (available on our website) prior to application.

This post is exempt from the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020). This means that certain convictions and cautions are considered 'protected' and do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website: <https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offendersact-1974>.

